

GREEN eco-friendly

Rather **GO GREEN**
than be Green

SHEET

Published by: **EXTRA SECRETARY**
(California Market Center)
110 E. 9th Street, Suite B237
Los Angeles, CA 90079
Tel. 213.627.5930, Fax 213.624.9872
www.green-sheet.com
greensheet@sbcglobal.net
extrasecretary@sbcglobal.net

TUESDAY, JANUARY 4, 2011

CLASSIFIED

POSITIONS OFFERED

Experienced sample maker. Cut and sew. Able to do small production. 323 680 0728 moldinart@hotmail.com



The la Jolla group's newest brand, In God's Hands, is looking for a Sales Representative for the Jewelry and Apparel lines. This position will be an Independent Contractor, covering Los Angeles, Northern Cali, the Pacific Northwest, and East Coast territories.

Responsibilities:

- Open new accounts
- Travel approximately 80% across US territory
- Build new brand

Requirements:

- Must have a fashion background
- Have an established account base, with relationships in the fashion industry
- Experience working with boutiques
- 3-5 years experience in Outside Sales within Apparel and/or Jewelry industry

Please email Resume and Salary history to: cari.schehr@ingodshands.com for consideration

Sales Executive

Seeking a Account Executive with current/recent fashion accessories contacts at Juniors Specialty Chains with 2+ years experience. Must have strong communications and organizational skills. Self-motivated and detail-oriented. Commission and benefits. Contact Karen at 213.622.3668 or email Karen@supertraderusa.com

Joey Showroom seeks a Junior Sales Representative/ Assistant. The right candidate should be outgoing, motivated, and thrive in a fast-paced environment. They must have an understanding of the contemporary fashion industry, as well as a working knowledge of specialty stores.

Requirements:

Minimum of 1 year experience working in Apparel Retail and/or Wholesale Industry.
Must have transportation, be flexible and willing to travel. Strong communication skills, both via email and phone.

Responsibilities include:

Helping to Manage and grow the assigned territory
Strengthen and build existing relationships with current account base
Reaching sales goals and working to assist our sales staff as needed.

Please submit cover letter, salary requirements and resume to Crissy Hudson at crissy@joeyshowroom.com.

REP WANTED

Road Rep / Shrm Wanted – DENIM LINE / KNITS
Seeking a talented, very well connected, experienced Rep to expand our premium denim brand which is presently distributed nationally w/major. Be passionate and motivated with established customer base. Will also head knit brand. hreifashion@yahoo.com

Road sales rep needed for a men's premium denim line. Must have experience in this field. Please contact Kevin @ 310.927.8672 or via email to: topfeeldenim@gmail.com

Fashion Industry Sales Rep/Model
West Coast specialty store Sales Rep/Model for dwntn LA shwrn. Requires a proactive, self-motivated, up-beat team player. Exp w/ Western US women's contemp specialty store sales is required. Our shwrn relies on team efforts to accomplish sales and marketing strategies. You will attend most trade-shows and do road work. Compensation= salary+ commission. Please send your resume, letters of rec. and a recent photo to: jeansgenius@aol.com



Necessitees Apparel is looking for an energetic full time road rep to join our family. Must have a So. California following. Positive and motivated individuals fax 213-683-1459 or email hallie@necessiteesapparel.com

SHOWROOM AVAILABLE

Contemporary Showroom w/Great Customer Base
Located 5B Avail. LA Market 213.622.3449

WANT TO BUY / CLOSE OUTS

CASH BUYER

OPEN TO BUY – ANY QUANTITY!

Men, Women & Children Clothing

Call 213.748.9603 or email: unionoutlet@aol.com

ROOMMATE WANTED

Lking for someone to share my modern 2 bd 2 ba condo in Brentwood. Close to fwy, great shops, and restaurants. Bedrooms on opposite sides. Gated parking, ample guest parking and pool. Prefer someone with no animals. Rent is \$1200/mo including utilities. Please call 310.709.6062

GET CONNECTED WITH EXTRA SECRETARY: view our blog at WWW.EXTRASECRETARY.COM, add us as a friend on FACEBOOK, and review us on YELP!



C L A S S I F I E D

Check out our new blog site! extrasecretary.com

Extra Secretary

Call for your printing needs!

**Line Sheets, Press, Catalogs,
Purchase Orders, Business Cards,
Hangtags, Labels, etc.**

213.627.5930 - Suite B237

Call 213.627.5930 or stop by Suite B-237

Email: extrasecretary@sbcglobal.net

SPECIAL ANNOUNCEMENT

Notice - MEDICAL INSURANCE...!!!!

*Dear valued client,
I was besides myself...my medical insurance was rising 35%, at the same time my income was going down. I knew I needed to do something!!!!*

At this time of economic turmoil and of uncertainty, we all have to watch where our money goes. When my medical insurance went up over 35%, I knew I needed something better...I called my people who handle my business insurance, in hope that they would have a solution to my concerns. My broker was able to carve out a new plan, which fits my needs at a remarkable savings. If you have found yourself in the same predicament...rising medical cost, declining income and in need for a change... Call me, I'd be happy to give you his number. Feel free to call @ 213. 627.5930.

Most sincerely,

Barbara Kaplan

(Owner of Extra Secretary and the Green Sheet)

LEGAL SERVICES

The Lawyer IN the CMC

*The answer to all of your
business's legal needs - in the CMC*

**Negotiation, Drafting & Review
of All Commercial Agreements
Licensing & Franchising
Commercial Leases
Debtor/Creditor Issues
Business Formation & Structuring**

*New Office Now Open in Suite B274
213 629 1773 www.rabinlegal.com*

**THE LAW OFFICES OF
MATHEW B. RABIN**
A PROFESSIONAL LAW CORPORATION

NOTARY SERVICE

at Extra
Secretary

SUITE B237 213.627.5930
WILL TRAVEL (Additional Fee)

Ludgate Insurance

Health, Life and Long Term Care

LG

R.O.P.

Return of Premium

TERM LIFE INSURANCE

Buy the R.O.P. and if you live until the end of the term, you get back ALL YOUR PREMIUM that you paid in!!! ALL OF IT!!! Every CENT.

Call Ludgate Insurance at 818.312.3165 or email ludins@aol.com for Details.

10, 15, 20, 30 R.O.P. Available
It's a great living credit.

EXTRA SECRETARY

Place your order with us!

PO's - 2 part/3 part

Single sided or 2 sided ~ Color or Black and White

We could meet/or do better than what you're paying now.

Suite B237 ~ 213.627.5930 ~ Fax: 213.624.9872

Email: extrasecretary@sbcglobal.net

SHOPS & SERVICES

ACME DISPLAY FIXTURE CO.
*-Salesman's equipment, mannequins/form,
raw steel fixtures, etc.*
B-282.....213.477.7175

CELL NET/THE PHONE MART
Telephone Installation & Repair
B-286.....213.239.8491

DENTAL OFFICE
Dr. Jay Khorsandi D.D.S.
B-225.....213.623.1129

**EXTRA SECRETARY
FULL SERVICE PRINTING CTR**
B-237.....213.627.5930

FASHION BOOKSTORE
Fashion Magazines, Books, etc.
A Lobby 19.....213.622.5663

HAIR SHOPPE, ETC. -
Hair, Nails, Wax, Massage Therapy, Supplies
B-232.....213.622.8138

LAW SERVICES
*The Answer to all of your business's
legal needs*
B-274.....213.629.1773

LUDGATE INSURANCE SERVICES
*Specialist in Life, Health, Disability, Long Term
Care, Medicare Supplement Insurance*
Email: ludins@aol.com or 818.312.3165

SAL'S SHUTTLE EXPRESS
Salvador.....213.215.9412

SCOTT THALER ASSOCIATES
Exec. Search Firm Specializing in Fash. & Retail Ind.
.....800.968.1562
Email.....careers@scott-thaler.com

TONY SHOE REPAIR
*Shoe, Boot, Handbag
Repair & Key maker.*
**Suite B211,
213.622.7463**

S
E
C
I
V
I
R
E
S
&
S
H
O
P
S

GREEN eco-friendly

Rather **GO GREEN**
than be Green

SHEET

Published by: **EXTRA SECRETARY**
(California Market Center)
110 E. 9th Street, Suite B237
Los Angeles, CA 90079
Tel. 213.627.5930, Fax 213.624.9872
www.green-sheet.com
greensheet@sbcglobal.net
extrasecretary@sbcglobal.net

TUESDAY, JANUARY 4, 2011

CLASSIFIED

POSITIONS OFFERED

Experienced sample maker. Cut and sew. Able to do small production. 323 680 0728 moldinart@hotmail.com



The la Jolla group's newest brand, In God's Hands, is looking for a Sales Representative for the Jewelry and Apparel lines. This position will be an Independent Contractor, covering Los Angeles, Northern Cali, the Pacific Northwest, and East Coast territories.

Responsibilities:

- Open new accounts
- Travel approximately 80% across US territory
- Build new brand

Requirements:

- Must have a fashion background
- Have an established account base, with relationships in the fashion industry
- Experience working with boutiques
- 3-5 years experience in Outside Sales within Apparel and/or Jewelry industry

Please email Resume and Salary history to: cari.schehr@ingodshands.com for consideration

Sales Executive

Seeking a Account Executive with current/recent fashion accessories contacts at Juniors Specialty Chains with 2+ years experience. Must have strong communications and organizational skills. Self-motivated and detail-oriented. Commission and benefits. Contact Karen at 213.622.3668 or email Karen@supertraderusa.com

Joey Showroom seeks a Junior Sales Representative/ Assistant. The right candidate should be outgoing, motivated, and thrive in a fast-paced environment. They must have an understanding of the contemporary fashion industry, as well as a working knowledge of specialty stores.

Requirements:

Minimum of 1 year experience working in Apparel Retail and/or Wholesale Industry.
Must have transportation, be flexible and willing to travel. Strong communication skills, both via email and phone.
Responsibilities include:
Helping to Manage and grow the assigned territory
Strengthen and build existing relationships with current account base
Reaching sales goals and working to assist our sales staff as needed.

Please submit cover letter, salary requirements and resume to Crissy Hudson at crissy@joeyshowroom.com.

REP WANTED

Road Rep / Shrm Wanted – DENIM LINE / KNITS
Seeking a talented, very well connected, experienced Rep to expand our premium denim brand which is presently distributed nationally w/major. Be passionate and motivated with established customer base. Will also head knit brand. hreifashion@yahoo.com

Road sales rep needed for a men's premium denim line. Must have experience in this field. Please contact Kevin @ 310.927.8672 or via email to: topfeeldenim@gmail.com

Fashion Industry Sales Rep/Model
West Coast specialty store Sales Rep/Model for dwntn LA shwrn. Requires a proactive, self-motivated, up-beat team player. Exp w/ Western US women's contemp specialty store sales is required. Our shwrn relies on team efforts to accomplish sales and marketing strategies. You will attend most trade-shows and do road work. Compensation= salary+ commission. Please send your resume, letters of rec. and a recent photo to: jeansgenius@aol.com



Necessitees Apparel is looking for an energetic full time road rep to join our family. Must have a So. California following. Positive and motivated individuals fax 213-683-1459 or email hallie@necessiteesapparel.com

SHOWROOM AVAILABLE

Contemporary Showroom w/Great Customer Base
Located 5B Avail. LA Market 213.622.3449

WANT TO BUY / CLOSE OUTS

CASH BUYER

OPEN TO BUY – ANY QUANTITY!

Men, Women & Children Clothing

Call 213.748.9603 or email: unionoutlet@aol.com

ROOMMATE WANTED

Lking for someone to share my modern 2 bd 2 ba condo in Brentwood. Close to fwy, great shops, and restaurants. Bedrooms on opposite sides. Gated parking, ample guest parking and pool. Prefer someone with no animals. Rent is \$1200/mo including utilities. Please call 310.709.6062

GET CONNECTED WITH EXTRA SECRETARY: view our blog at WWW.EXTRASECRETARY.COM, add us as a friend on FACEBOOK, and review us on YELP!



C L A S S I F I E D

Check out our new blog site! extrasecretary.com

Extra Secretary

Call for your printing needs!

**Line Sheets, Press, Catalogs,
Purchase Orders, Business Cards,
Hangtags, Labels, etc.**

213.627.5930 - Suite B237

Call 213.627.5930 or stop by Suite B-237

Email: extrasecretary@sbcglobal.net

SPECIAL ANNOUNCEMENT

Notice - MEDICAL INSURANCE...!!!!

*Dear valued client,
I was besides myself...my medical insurance was rising
35%, at the same time my income was going down.
I knew I needed to do something!!!!*

*At this time of economic turmoil and of uncertainty, we
all have to watch where our money goes. When my medical
insurance went up over 35%, I knew I needed something
better...I called my people who handle my business
insurance, in hope that they would have a solution to my
concerns. My broker was able to carve out a new plan, which
fits my needs at a remarkable savings. If you have found your-
self in the same predicament...rising medical cost, declining
income and in need for a change... Call me, I'd be happy
to give you his number. Feel free to call @ 213. 627.5930.*

Most sincerely,

Barbara Kaplan

(Owner of Extra Secretary and the Green Sheet)

LEGAL SERVICES

The Lawyer IN the CMC

*The answer to all of your
business's legal needs - in the CMC*

**Negotiation, Drafting & Review
of All Commercial Agreements
Licensing & Franchising
Commercial Leases
Debtor/Creditor Issues
Business Formation & Structuring**

*New Office Now Open in Suite B274
213 629 1773 www.rabinlegal.com*

**THE LAW OFFICES OF
MATHEW B. RABIN**
A PROFESSIONAL LAW CORPORATION

NOTARY SERVICE

at Extra
Secretary

SUITE B237 213.627.5930
WILL TRAVEL (Additional Fee)

Ludgate Insurance

Health. Life and Long Term Care

LG

R.O.P.

Return of Premium

TERM LIFE INSURANCE

Buy the R.O.P. and if you live until the end of the term, you get back
ALL YOUR PREMIUM that you paid in!!! ALL OF IT!!! Every CENT.

Call Ludgate Insurance at 818.312.3165 or
email ludins@aol.com for Details.

10, 15, 20, 30 R.O.P. Available
It's a great living credit.

EXTRA SECRETARY

Place your order with us!

PO's - 2 part/3 part

Single sided or 2 sided ~ Color or Black and White

We could meet/or do better than what you're paying now.

Suite B237 ~ 213.627.5930 ~ Fax: 213.624.9872

Email: extrasecretary@sbcglobal.net

SHOPS & SERVICES

ACME DISPLAY FIXTURE CO.
*-Salesman's equipment, mannequins/form,
raw steel fixtures, etc.*
B-282.....213.477.7175

CELL NET/THE PHONE MART
Telephone Installation & Repair
B-286.....213.239.8491

DENTAL OFFICE
Dr. Jay Khorsandi D.D.S.
B-225.....213.623.1129

**EXTRA SECRETARY
FULL SERVICE PRINTING CTR**
B-237.....213.627.5930

FASHION BOOKSTORE
Fashion Magazines, Books, etc.
A Lobby 19.....213.622.5663

HAIR SHOPPE, ETC. -
Hair, Nails, Wax, Massage Therapy Supplies
B-232.....213.622.8138

LAW SERVICES
*The Answer to all of your business's
legal needs*
B-274.....213.629.1773

LUDGATE INSURANCE SERVICES
*Specialist in Life, Health, Disability, Long Term
Care, Medicare Supplement Insurance*
Email: ludins@aol.com or 818.312.3165

SAL'S SHUTTLE EXPRESS
Salvador.....213.215.9412

SCOTT THALER ASSOCIATES
Exec. Search Firm Specializing in Fash. & Retail Ind.
.....800.968.1562
Email.....careers@scott-thaler.com

TONY SHOE REPAIR
*Shoe, Boot, Handbag
Repair & Key maker.*
**Suite B211,
213.622.7463**

S
E
C
I
V
I
R
E
S
&
S
H
O
P
S