

GREEN SHEET

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MONDAY SEPTEMBER 9, 2013

CLASSIFIED

POSITION OFFERED



- Contemporary womens apparel brand is looking for an ACCOUNT EXECUTIVE w/ top specialty & key account relationships (i.e. Nordstrom, Neimans, Zappos, Piperlime, etc.) Must have 5+ yrs exp. Salary: \$55-75K + commission. DOE
- Wholesale CUSTOMER SERVICE REP w/key account & specialty stores exp. Strong EDI knowledge, 3+ yrs exp. Salary \$45-55K. Please email resume to: lhensarling@24seveninc.com. Know someone perfect? We offer a \$200 referral bonus!!

Administrative Assistant Needed

DTLA. M-F: 8:30a-5:30p. Must be proficient w/ Word, Excel & Photoshop, CAD knowledge is great. Looking for a fast learner who pays close attention to detail while completing high volumes of work. Email resume to: rita@danielrainn.com

Office Assistant: Fashion Jewelry co. is seeking a F/T Office Assistant w a min of 2 yrs exp. Must have exp. w/basic office programs (Microsoft), order processing & customer service. Previous exp. working within the wholesale industry & knowledge of QuickBooks a plus. Pls email resume and references to: mj@marciamoran.com

Seeking full time **Sales Assistant**. Must have leadership qualities & be a self-starter. Responsible for photos, organizing samples & showroom. Also, customer service, buyer interaction & emails, purchase order follow up, data entry. Must have excellent organizational skills, fluency in Photoshop, MS Word & Excel. Experience is required. Email resume with salary history to: jobap1825@gmail.com



Apparel company looking for Designers, Assistant Designers and a Pattern Maker. For domestic and import ladies knits and woven tops, bottoms and dresses. Main products are for mass major stores and discount stores. We need pattern maker to especially have experience in garment dye and shrinkage. It is VERY important that you are multitasked. Must have excellent communication skills, professional, confident, and a great team player. Hard working, presentable, reliable, organized, honest, multi-tasked and most of all must love fashion! We are looking for someone **VERY COMMITTED! HUGE ROOM FOR GROWTH!** Experience is a must. Send resume to jobs@eyedeye.com

POSITION OFFERED



Women's casual lifestyle brand looking for an established salesperson w/at least 3 years exp to split the west coast territory. Must have existing contacts. Salary, benefits, commission & paid parking. Please email: Allison@mododoc.com

Cont. multi-line shwrn needs salesperson. Must have min. 3 yrs exp w/relationships with boutique buyers. Need motivated, self-starter that can multi task. Great opportunity in busy shwrn. Email: Alamoseshowroom@aol.com or call 213.624.6888

Sales/Office Assistant: Fashion Jewelry co. is seeking a F/T Sales /Office Assistant. Must have a min of 3 yrs. Working within the wholesale industry & an open availability for trade show travel. Previous trade show exp. & Photoshop knowledge a plus. Please email resume and references to: mj@marciamoran.com

YOUR AD HERE

email your ad to: greensheet@extrasecretary.com
VIEW ONLINE AT: extrasecretary.com

Small Accessories mfg in LA is looking for an **Office Manager**. Must know extensive QB's and Excel, shipping, invoicing, compliance manuals. Great attitude and high energy a must! Send resume to: miryam.elisemcollection@gmail.com
Salary based on experience.

HUDSON

Hudson Jeans - Seeking a seasoned **Account Executive** to handle North West Womens territory. Must have 3+ yrs exp in contemporary, preferably premium denim. Must have extensive knowledge of the region & key account relationships. Must be organized, goal-oriented & self-reliant. Travel within the region is a must. Competitive salary, commission, benefits based on exp. Email resume, cover letter & salary history to: Michelle.Bartlett@hudsonjeans.com

SHOWROOM TO SHARE

Great New Mart casual contemporary showroom has space to share. Looking for monthly occupant. Included is a 6 ft showing table, chairs, 3 long hanging racks and show bars on wall. Also included is a work desk. We have wifi and can supply phones at small additional charge. Contact: leila@leilaross.com

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MARKET DATES

SEPTEMBER/OCTOBER DATES

Sept 09-11 LA APPAREL SHOW
CMC 9a-6p Penthouse Open to the public

Sept 30 - Oct 2 LA INT'L TEXTILE SHOW CMC
Fall/Winter 14/15

Oct 13-16 LA FASHION MARKET | Spring 14

Oct 20-22 FASHION MARKET NORTHERN
CALIFORNIA San Mateo

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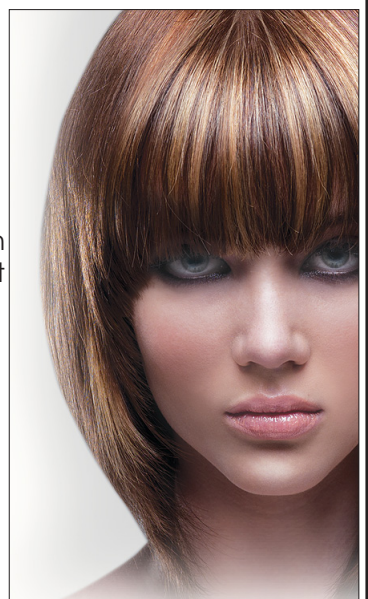


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