

GREEN SHEET

Rather GO Green Than BE Green Now on Recycled Paper

Published by: **EXTRA SECRETARY**
(California Market Center)
110 E. 9th Street, Suite B237
Los Angeles, CA 90079
Tel. 213.627.5930, Fax 213.624.9872
www.extrasecretary.com
greensheet@extrasecretary.com
info@extrasecretary.com

MONDAY MAY 16, 2011

CLASSIFIED

POSITIONS OFFERED

Focus Showroom LA is looking for a Sales Dynamo

3-5 years experience in better contemporary market with strong buyer relationships and contacts. Will be responsible for handling a well known, established brand as well as developing some exciting, up and coming brands. This position requires a high energy, sales pro with strong organizational skills, with the ability and motivation to achieve and exceed sales goals! Travel and road work is a key component to this position. Competitive salary, Commission and great work environment. Please email resume to: john@focusshowroom.com

Very Busy Junior Showroom seeks customer service assistant to salesperson. Must be computer proficient. Fax resume to: 213.629.8354

Joey Showroom, a multi-line shwrm that represents brands such as Black Halo, Maggie Ward, House of Harlow sunglasses and handbags, Romygold, to name a few, is seeking a **West Coast Sales Rep.** that has a great deal of specialty store business relationships and has dealt closely with, but not limited to the accessories sector of the industry which would include sunglasses, handbags, shoes, jewelry.

Requirements:

- Minimum 1 yr exp working in the wholesale Industry.
- Must be willing to travel. Twice a year to NYC for Coterie, Cala in San Francisco, Dallas Market, Las Vegas to name a few as well as visiting accounts on the road.
- Strong communication skills, both via email and phone.
- Ability to multi-task and have strong sense of urgency.

Responsibilities include:

- Helping to manage and grow the assigned territory for the collections granted.
- Strengthen and build existing relationships with current account base.
- Reaching sales goals.

**Applicants must have a current account list and existing relationships with buyers!

Please submit cover letter and resume to: info@joeyshowroom.com or fax to: 213.623.8703

YOUR AD HERE

email your ad to:
greensheet@extrasecretary.com

THE GREEN SHEET ON THE WEB

for the Green Sheet online go to:
www.ExtraSecretary.com

ADD EXTRA SECRETARY AKA THE GREEN SHEET ON 

..and never miss an issue of the Green Sheet. Every Monday evening, you can find the latest issue posted on Extra Secretary's Facebook page.

POSITIONS OFFERED

Young Contemporary Shwrm seeking motivated, smart and savy **Sales Exec. for West Coast:** territory is established and needs someone to baby it to get it to the next level. Great lines, great people and great opportunity for the right person. Must have 1-2 years exp in young contemp market with account base. Email resume to: aaron@studioashowroom.com

REP WANTED

Seeking Sales Rep All Territories
Wireless Bras, Cashmere Robes, Animal Print Tee Line, Leggings. Email: verybestsalesrep@gmail.com

SHOWROOM OR STORE ON WHEELS

Chevrolet Express Cutaway midsize Box Truck. 33k miles. Loaded. Fixtures lighting inside. Excellent condition. \$18,900 LA 310.871.2876

SITUATION WANTED

Better Contemporary, Missy Sales Pro with extensive specialty store account base. Excellent relationship with buyers is looking for a solid position with strong company. 310.686.3238

EXPAND DISTRIBUTION & RELATIONSHIPS

Expand your distribution and build stronger relationships with existing retailers, domestic or imports. 20+ year veteran of apparel business with major specialty chain contacts in moderate sector ranging from product mngr to divisional merchandise mngrs and vice presidents of companies. Proficient in Private label and product development. Call 818.645.6604

E-SALES COACH 4 INCREASED BUSINESS

Get the **COMPETITIVE EDGE** in demanding fashion market. E-Sales coach gives you the practical, systematic secret. Even one day of co-active training generates, immediately, **INCREASED BUSINESS**. Contact E-SALES COACH at 626.497.6447

STUDIO SPACE AVAILABLE



AVAILABLE: 2nd story studio loft units (non-residential) w/ immediate freeway access located just 3 miles from the heart of the Fashion District. 300 sq feet to 2000 sq feet. Rent what you need.

Call for pricing Todd: 818.481.2261

MARKET TUESDAYS

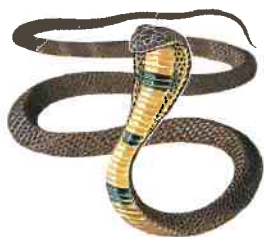
SHOP MARKET TUESDAYS at the cmc.

In between seasonal shows is a great time for retailers to load up on immediates at the cmc.

C L A S S I F I E D

S
E
R
V
I
C
E
S
&
S
H
O
P
S

INSURANCE SPECIAL ANNOUCEMENT



Avoid poisonous premiums, Get Ludgate Insurance before the COBRA strikes you.

Call 818.312.3165 or email: ludins@aol.com for lowered premiums that wont take a big bite out of your bank account.

**Extra Secretary along with many others stand behind their service and professionalism.

Ludgate Insurance

Health, Life and Long Term Care



R.O.P.

Return of Premium

TERM LIFE INSURANCE

Buy the R.O.P. and if you live until the end of the term, you get back ALL YOUR PREMIUM that you paid in!!! ALL OF IT!!! Every CENT.

Call Ludgate Insurance at 818.312.3165 or email ludins@aol.com for Details.

10, 15, 20, 30 R.O.P. Available
It's a great living credit.

INDUSTRY EVENTS

FASHION INDUSTRY CALENDAR DATES:

MAY 27 Friday

- sample sales

JUNE 13-16 Monday-Thursday

- Los angeles fashion market

JUNE 13-15 Monday-Wednesday

- transit Los angeles shoe show

SPECIAL ANNOUCEMENT

REACHING OUT TO
L.A.'s SCHMATA INDUSTRY



SEEKING YOUR
TZEDAKAH

The Hal Wiseman
House Of Return ~ Thrift Boutiques

Manufacturers ~ Jobbers ~ Vendors
Last Season ~ Overruns ~ Samples

WAREHOUSE FULL?

Men's ~ Women's ~ Children's
Accessories ~ Shoes ~ Bags ~ Belts
Fashion Jewelry ~ Outerwear
Lingerie ~ Sportswear ~ Plus Sizes

Free Pickup • Tax Deductible Mitzvah

Call 310.204.4669

houseofreturn@hotmail.com



SERVICES

M A T R I X

COMPUTER | COPIERS | PRINTERS | FAX

Repair Service

STEVE HWANG

213.388.7575

NOTARY
SERVICE



EXTRA
SECRETARY

SUITE B237 213.627.5930

WILL TRAVEL (Additional Fee)

EXTRA SECRETARY

Place your order with us!

PO's - 2 part/3 part

Single sided or 2 sided

Color or Black and White

We could meet/or do better than
what you're paying now.

Suite B237 ~ 213.627.5930

Fax: 213.624.9872

Email: info@extrasecretary.com

SPECIALS!
10% OFF PO'S

B&W 500 2 part for \$117.65 +tax!!
B&W 500 3 part for \$160.00 +tax!!

TO RECEIVE
DISCOUNT:

Bring in this issue of the Green Sheet
to Extra Secretary or call 213.627.5930
and mention promo code: po10off

SHOPS & SERVICES

ACME DISPLAY FIXTURE CO.
-Salesman's equipment, mannequins/form,
raw steel fixtures, etc.
B-282.....213.477.7175

CELL NET/THE PHONE MART
Telephone Installation & Repair
B-286.....213.239.8491

DENTAL OFFICE
Dr. Jay Khorsandi D.D.S.
B-225.....213.623.1129

EXTRA SECRETARY
FULL SERVICE PRINTING CTR
B-237.....213.627.5930

FASHION BOOKSTORE
Fashion Magazines, Books, etc.
A Lobby 19.....213.622.5663

HAIR SHOPPE, ETC. -
Hair, Nails, Wax, Massage Therapy, Supplies
B-232.....213.622.8138

LAW SERVICES
The Answer to all of your business's
legal needs
.....213.629.1773

LUDGATE INSURANCE SERVICES
Specialist in Life, Health, Disability, Long Term
Care, Medicare Supplement Insurance
Email: ludins@aol.com or 818.312.3165

SAL'S SHUTTLE EXPRESS
Salvador.....213.215.9412

SCOTT THALER ASSOCIATES
Exec. Search Firm Specializing in Fash. & Retail Ind.
.....800.968.1562
Email.....careers@scott-thaler.com

TONY SHOE REPAIR
Shoe, Boot, Handbag
Repair & Key maker.
Suite B211,
213.622.7463