

# GREEN SHEET

Published by: **EXTRA SECRETARY**  
(California Market Center)  
110 E. 9th Street, Suite B237  
Los Angeles, CA 90079  
Tel. 213.627.5930, Fax 213.624.9872  
[www.extrasecretary.com](http://www.extrasecretary.com)  
[greensheet@extrasecretary.com](mailto:greensheet@extrasecretary.com)  
[info@extrasecretary.com](mailto:info@extrasecretary.com)

MONDAY February 24, 2014

## CLASSIFIED

### POSITION OFFERED

LA based fashion handbag collection seeking an **EXPERIENCED Sales Rep** to manage wholesale sales to existing boutiques, online retailers, & chain stores in Corporate Showroom. Candidate **MUST** have sales & product development experience, with a firm understanding of the fashion industry. Salary + Commission + Benefits after 3 months. Please email Resume and Salary history to: [andmjw@gmail.com](mailto:andmjw@gmail.com)

### ACCOUNT EXECUTIVE

High-end contemporary brand has a position available for an Account Executive in our corporate showroom. Must have at least 4 years exp. as an Account Executive w/ existing relationships with major department stores & high end boutiques. Frequent travel for tradeshow & roadwork. Email resume to: [apply@lagarmentindustry.com](mailto:apply@lagarmentindustry.com)

### Wholesale Customer Service Rep BedHead Pajamas

Full time customer service rep wanted for a fast-paced sleepwear company. Require heavy phone communication with customers including order entry, up selling & cross-selling products. Must have customer service exp, great written/verbal communication skills, detailed-oriented, and consistent follow through. Responsibilities include (but not limited to): emails, phone calls, data entry, process returns, exchanges & refunds. Must be competent in AIMS, QuickBooks, UPS Worldship & Excel. Must be a great problem solver. Salary negotiable based on exp. Email: [Wendy@bedheadpjs.com](mailto:Wendy@bedheadpjs.com)

WRAP Certified, Vertical Apparel Manufacturer is looking for strong **Sales Reps**

- Young missy & Contemporary line
  - Domestic
  - Fast Fashion
  - Must have already established relationships with retail chain accounts
- Resume to: [hrjakesdrygoods@gmail.com](mailto:hrjakesdrygoods@gmail.com)

### PRINTING SERVICES

Come to **EXTRA SECRETARY** for all of your **PRINTING** needs!



- Black & White Copies
- Color Copies
- Purchase Orders
- Linesheets
- Large Format/Posters

Call: 213.627.5930 or Email: [info@ExtraSecretary.com](mailto:info@ExtraSecretary.com)

### REP WANTED

#### SALES REP

We have sales rep position available in LA base. Min 2-5 years exp. Must have established relationship with JR line buyers. We sell to Charlotte Russe, Wet Seal, Rue21, Deb shop, etc. & we reserve stocks around 3mil pcs in our warehouse. **\*\*Relationship with Macy's or department stores a PLUS!**  
Please, send resume to: [tommy@rougered.us](mailto:tommy@rougered.us)

Brand new exciting bridge contemporary couture ready-to-wear lifestyle brand, about to rock the fashion world, is seeking a confident, well established sales reps with better specialty stores and boutiques. This is a commission only position.

**WWW.RICHMONARCH.COM**

Contact: 213.435.4262

### POSITION OFFERED

#### IN-HOUSE SALES REP

L.A. established domestic Fashion Knit tops & graphic tees driven manufacturer is looking for a motivated in-house sales representative for our Junior division and Contemporary line. Must be currently working with Chain & Department Stores. Resume to: [grace@adornfashion.com](mailto:grace@adornfashion.com)

### SHOWROOM SPACE TO SHARE

#### Modern & Beautiful Large Showroom Space

Available to Share for Accessories or Fashion. California Market Center - 5th Floor "C"  
Full time and/or Market Weeks. Phones, wifi, desk. Available now. Contact Miriana: 213.236.0555

### DALLAS SHOWROOM AVAILABLE

DALLAS Showroom for rent for March market. Well established & prime location on the 15th floor of World Trade Center with 2 entry ways.  
Contact Neetu at: 213.627.3004 or email: [neetu@neetumalik.com](mailto:neetu@neetumalik.com)

### YOUR AD HERE

email your ad to: [greensheet@extrasecretary.com](mailto:greensheet@extrasecretary.com)  
VIEW ONLINE AT:

[www.ExtraSecretary.com](http://www.ExtraSecretary.com)

### STAMPS & POSTAGE



BUY YOUR STAMPS @

**EXTRA SECRETARY**  
**GREETING CARDS**

for all different occasions available too

C  
L  
A  
S  
S  
I  
F  
I  
E  
D

S  
H  
O  
P  
S  
&  
S  
E  
R  
V  
I  
C  
E  
S

NOTARY PUBLIC

notary public



Extra Secretary in the cmc  
110 E. 9th St. Suite B237  
Los Angeles, CA 90079  
p 213.627.5930  
e info@extrasecretary.com

SERVICES

COMPUTER | COPIERS | PRINTERS | FAX  
**REPAIR SERVICE**  
STEVE HWANG 213.388.7575

M A T R I X

PHOTOGRAPHY IN THE CMC

Product Photography  
Line Sheet Design  
Web Design  
Graphic Design

Visit our new studio at the CMC.  
Photography by the look not the hour.  
Affordably priced. Quick turn-around.



CONSTRUCTION SERVICES

INTERIOR DESIGN CUSTOM HOME KITCHEN BATHROOM DECOR (FRESH) LANDSCAPE CABINETRY FENCES  
RAILINGS PAINTING FLOORS ROOFING CARPENTRY WINDOWS DOORS DOORWAYS CONCRETE FIREPLACES

**Ivory**  
*Construction & Design*

We are working in  
**YOUR neighborhood**

Isn't it time for a **MAKEOVER?**

One Stop...Endless Possibilities  
CALL TODAY FOR A FREE CONSULTATION

**1-866-55-IVORY**

IVORY CONSTRUCTION & DESIGN  
111 N. 7th St. Suite 400 Los Angeles, CA 90012 info@ivorycd.com  
www.IVORYCD.COM Member of BNI

SHOPS & SERVICES

**EXTRA SECRETARY**  
FULL SERVICE PRINTING CTR  
B-237.....213.627.5930

**FASHION BOOKSTORE**  
Fashion Magazines, Books, etc.  
A Lobby 19.....213.622.5663

**HAIR SHOP, ETC. -**  
Hair, Nails, Wax, Massage Therapy, Supplies  
B-232.....213.622.8138

**LUDGATE INSURANCE SERVICES**  
Specialist in Life, Health, Disability, Long Term  
Care, Medicare Supplement Insurance  
Email: ludins@aol.com or 818.312.3165

**OMID Travel & Tours**  
Travel Agency  
B209.....213.629.6646

**BAKERY NOSH**  
Bakery, Breakfast, Lunch, Catering  
B203.....213.622.6245

ANNOUNCEMENT

**SUPPORT  
LINDA'S  
FIGHT  
WITH  
BRAIN  
CANCER**



Hello friends and loved ones. As you all know, in September of 2012, Linda was diagnosed with Glioblastoma-Stage 4 Brain Cancer. This type of cancer currently has no cure, but Linda has been fighting a good fight for a long time now.

This fundraiser will help to cover the costs of her medical and home care as well as to support her quality of life. Any funds that are not used will be donated to brain cancer research. We appreciate your support and understand if you are not able to donate at this time. We ask that you please pass this site along to anyone you know in hopes that Linda's story will touch more lives.

Thank you all and please know that we will forever owe a debt of gratitude for your constant love and support through this time!

<http://www.gofundme.com/teamvindamae>

SERVICES



**Mammoth Drinking Water**  
Servicing downtown LA area.  
Call 877.626.6084 for more information.

HAIR SHOPPE ETCETRA

Hair Shoppe Etc SALE CMC Suite B232  
50% off Shampoos, Conditioners, Styling Products  
Giant Selection of items



**PRODUCT PRODUCT PRODUCT**

**TRI R TELECOM**  
Telephone Installation & Repair  
B-286.....213.239.8491

**MONA TAILOR**  
Men & Womne Alterations  
CMC Olympic Bridgeway CGA11  
213.746.3340

**TONY SHOE REPAIR**  
Shoe, Boot, Handbag  
Repair & Key maker.  
Suite B211,  
213.407.3199