

GREEN SHEET

Rather GO Green Than BE Green Now on Recycled Paper

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MONDAY AUGUST 8, 2011

CLASSIFIED

POSITIONS OFFERED

SALES POSITION

A domestic fabric knitter & converter has an opening for one **Sales Rep.** Excellent line & sales support is provided. Must have 3yrs minimum experience. Email resume to: newfabricrep@gmail.com. All information will be kept confidential.

Men's Contemporary brand, **Life After Denim**, seeks **Inside Sales Representative.** Responsibilities: growing sales in specialty stores, maintaining customer relations and possibly assisting in areas such as in-shop management, marketing etc. Requirements: retail, buying or sales exp. is a definite plus. Must have great attitude, personality and commitment! Must travel well as occasional travel is required. Please submit resume and cover letter to: admin.cfl1@gmail.com

t.s.s. – terry Sahagen sales
Looking for Sales Assistant

Assist Account Executives to deliver excellent service to clients and customers by dealing promptly with return claims, product delays and satisfaction issues. Exp. required. Be motivated, a quick learner, good at multi tasking, willing to travel, good at communicating and work well with others.

Email resumes to: info@tssla.com

Established apparel company seeks exp'd EDI shipping & receiving clerk. Responsibilities include but not limited to generating pick tickets/packing slips. Must be excellent with Microsoft Excel, Word & Outlook. Have positive attitude, strong work ethic, superior phone skills & good command of English (bilingual is a plus). Be extremely well organized & customer oriented w/ good people skills. Exp. w/ inventory management. Please send resume to: ravi@chaudryfashion.com

Men's Apparel Co. seeks Showroom Assistant. Requirements: good oral & written communication skills and computer knowledge. Must be detail oriented with ability to multi-task and have a great attitude, personality & commitment. Bilingual is a plus. Exp. Necessary. Please fax resume to: 213.623.6449 or email to: marinainports@yahoo.com

Silver Spoon Jewelry, Inc. is a rapidly growing fashion jewelry wholesaler & retailer located in Signal Hill, CA is seeking a **full time sales executive** to sell in-house & at retail art shows throughout the USA. We are looking for someone who is interested in becoming part of a close team of individuals who are committed to providing excellent customer service & increasing sales. **RESPONSIBILITIES:** Shows: Travel 2-3 weekends per month; Complete set-up, sales, & break-down. In-House: generate sales with wholesale accounts. **REQUIREMENTS:** Flexible schedule. Excellent communication & organizational skills. Computer proficient. Ability to work independently & multi-task in a fast-paced environment. Access to reliable transportation. Min 2 yrs sales exp. Energetic, outgoing, & physically fit. **BENEFITS:** Highly competitive salary based on exp. Paid vacation & holidays. For immediate consideration, please e-mail the following: cover letter, resume, references & desired salary to: Jennifer@silverspoonjewelry.com

POSITIONS OFFERED

Contemporary Multi-Line Showroom is seeking exp'd **Sales Rep.** with a min. 2-4 yrs of road, travel and show experience. Must have current specialty boutique relationships and a strong track record of expanding business w/ existing customers. Please email your resume to: selena@westbankclothing.com

BOOTH AVAILABLE

Booth Share at Winn Show Las Vegas August 22-26
Great location! share 20x5 space w/footwear line. \$2,200 includes hotel, electricity and displays call: 707.812.7815

APPAREL SERVICES

Design Center Downtown L.A., Patterns, Sample Making, Complete Tech Pack to Production. Rapid Efficient Same Day Service in all aspects of apparel. 35 yrs experience. Contact VELBA: 213.612.0300 or cell: 714.721.6847



YOUR AD HERE

email your ad to:
greensheet@extrasecretary.com

EXPAND DISTRIBUTION & RELATIONSHIPS


Expand your distribution and build stronger relationships with existing retailers, domestic or imports. 20+ year veteran of apparel business with major specialty chain contacts in moderate sector ranging from product mgr to divisional merchandise mgrs and vice presidents of companies. Proficient in Private label and product development. Call 818.645.6604

SITUATION WANTED

Talented, self-motivated, committed, career minded individual recently moved from AR looking to work in a contemporary showroom at whatever capacity needed. Efficient in internet, word, and excel. Open to travel and growing sales in specialty stores. If your showroom is in need of a stylish individual who has the ability to maintain customer relations and work under pressure feel free to contact me at tamarhawalker@gmail.com.

THE GREEN SHEET ON THE WEB

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www.ExtraSecretary.com

ADD EXTRA SECRETARY AKA
THE GREEN SHEET ON 
...and never miss an issue of the Green Sheet. Every Monday evening, you can find the latest issue posted on Extra Secretary's Facebook page.

C L A S S I F I E D

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INSURANCE SPECIAL ANNOUCEMENT

ATTENTION: SMALL BUSINESS OWNERS

Too much of your earnings going to Health Insurance for you and your employees?

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Email: info@extrasecretary.com

ROOMMATE WANTED

Looking to share outrageous 2 bedrm apart. And everything in it. 2000 sq. ft. Large spacious walk in closet. Your own private bathroom all admenities. Age pref btwn 40-65, M/F ok. \$1,000.00 + 1/2 uilites. Call Allen @ 818.481.8191

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CELL NET/THE PHONE MART Telephone Installation & Repair B-286.....213.239.8491

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EXTRA SECRETARY FULL SERVICE PRINTING CTR B-237.....213.627.5930

FASHION BOOKSTORE Fashion Magazines, Books, etc. A-Lobby 19.....213.622.5663

HAIR SHOPPE, ETC. - Hair, Nails, Wax, Massage Therapy, Supplies B-232.....213.622.8138

LAW SERVICES The Answer to all of your business's legal needs213.629.1773

LUDGATE INSURANCE SERVICES Specialist in Life, Health, Disability, Long Term Care, Medicare Supplement Insurance Email: ludins@aol.com or 818.312.3165

SAL'S SHUTTLE EXPRESS Salvador.....213.215.9412

SCOTT THALER ASSOCIATES Exec. Search Firm Specializing in Fash. & Retail Ind.800.968.1562 Email.....careers@scott-thaler.com

TONY SHOE REPAIR Shoe, Boot, Handbag Repair & Key maker. Suite B211, 213.622.7463

SPECIAL ANNOUCEMENT

PRINT AND ONLINE



213.627.5930

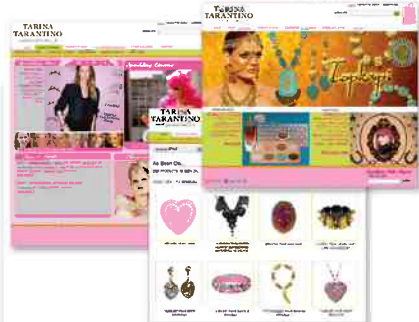


sprung

213.488.0746

Extra Secretary has teamed up with Sprung Interactive to take care of all your ONLINE publishing needs.

Tarina Tarantino



EXTRA SECRETARY -Full Secretarial service -Notary Service -Line Sheets -Color Print & Copy -Large format & more

SPRUNG -Fashion Ecommerce specialist -Online Brand Building -Social Media & Marketing -Top brand experience



Selling Something? Place it in the Green Sheet. Reach hundreds of viewers weekly.

Discounted Low Flat Rate of:

hangers, cars, desks, chairs, supplies, etc.

\$30

email your ad to greensheet@extrasecretary.com

UPCOMING MARKET DATES

Industry Calendar Dates:

Los Angeles Fashion Market Week

AUGUST 8, 9, 10

- select- the new contemp. tradeshow
focus- apparel and accessories
transit- LA shoe show

AUGUST 8, 9, 10, 11

- LA kids show

PAGENT OF THE MASTERS LAGUNA ART FESTIVAL

orchestra seats 6th row front and center \$100/ ticket for an incredible experience 3 tickets available Satuday August 13th call Barbara @ Extra Secretary 213.627.5930