

GREEN SHEET

Published by: **EXTRA SECRETARY**
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Rather GO Green Than BE Green - Now on Recycled Paper

MONDAY AUGUST 26, 2013

CLASSIFIED

POSITION OFFERED

Seeking full time **Sales Assistant**. Must have leadership qualities & be a self-starter. Responsible for photos, organizing samples & showroom. Also, customer service, buyer interaction & emails, purchase order follow up, data entry. Must have excellent organizational skills, fluency in Photoshop, MS Word & Excel. Experience is required. Email resume with salary history to: jobap1825@gmail.com

POSITION OFFERED

Receptionist / Office Manager
Showroom 903 is seeking organized, computer savvy, self-motivated individual for an entry level showroom assistant position. Applicant must be friendly, with excellent multi-tasking and communication skills. Email: lauren@showroom903.com

INDEPENDENT REP WANTED

Seeking **PROFESSIONAL SALES REP** that sells & services major department stores (Macy's, Windsor, Bloomingdales, Nordstrom, etc.) The Soho Apparel Group Inc. team is looking for a sales rep to place this new & upcoming young contemporary line, "Love, Soho" in major retailers. Must have exp & knowledge in selling to major retailers & chain stores. Must have strong current relationships w/buyers. Email resume to: anna.lundahl@sohoapparelgroup.com

FOR SALE

ENTIRE SHOWROOM FURNITURE FOR SALE

in the New Mart suite 603

- 8 contemporary glass tables
- 32 MOD chairs
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- Stereo System
- Business Phones
- Microwave
- And Much More...

Please call to inquire: 213.629.2485

SHOWROOM SPACE AVAILABLE

Showroom Space Available for Markets/Permanent. Contemporary Showroom Cooper Building 3rd floor. For info contact: michael@languagelosangeles.com

LABOR DAY HOLIDAY



Extra Secretary will be closed for the holiday
 Monday,
 Sept. 2, 2013

next issue of the green sheet out tuesday: 9/3/13

CLASSIFIED

HUDSON

Hudson Jeans - Seeking a seasoned **Account Executive** to handle North West Womens territory. Must have 3+ yrs exp in contemporary, preferably premium denim. Must have extensive knowledge of the region & key account relationships. Must be organized, goal-oriented & self-reliant. Travel within the region is a must. Competitive salary, commission, benefits based on exp. Email resume, cover letter & salary history to: Michelle.Bartlett@hudsonjeans.com

YOUR AD HERE

email your ad to: greensheet@extrasecretary.com
 VIEW ONLINE AT: extrasecretary.com

CHAN LUU

Chan Luu Inc. is looking for an **Account Manager** with a min of 3 years wholesale sales exp. Candidates must be entrepreneurial, trade show savvy, self-starters with strong follow up skills. Travel is required. NorCal & Western states a plus. Please send resumes to: mkanagawa@chanluu.com or fax to: 213.624.1816

Seeking **FRESH NEW JR DESIGNER** for a well-established "Better" JR Company-Junior Tops & Soft Bottoms. Min of at least 3-5 yrs exp in JR & Young Contemporary. Strengths in Domestic FAST Fashion, Domestic/Import Fabric Resources & Knit Tops. Must be able to identify customer base & overall good strong spirited work ethic. Submit resume to: designerresume12@gmail.com

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Extra Secretary in the cmc
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B-286.....213.239.8491

DENTAL OFFICE

Dr. Jay Khorsandi D.D.S.
B-225.....213.623.1129

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B-237.....213.627.5930

FASHION BOOKSTORE

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MARKET DATES

August 2013

Sunday 8/25 - Tuesday 8/27
Fashion Mkt NorCal San Mateo

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